

## Office of the City Clerk

Reporting Month:

FEBRUARY

MONTHLY EXPENDITURE REPORT

NC Name:

Elysian Valley Riverside Neighborhood Council

Submitted:

3/28/2017 12:24:59

Budget Fiscal Year:

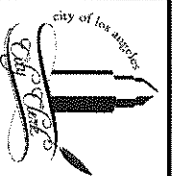
2016-2017

FILE IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	Public Storage		Operational	Storage for the Month		<input type="checkbox"/>	<input type="checkbox"/>	\$165.00
2	Costco		Operational	Food & Refreshments for General Mtg		<input type="checkbox"/>	<input type="checkbox"/>	\$82.34
3	Counmity Beacon		Outreach	Advertising		<input type="checkbox"/>	<input type="checkbox"/>	\$4,200.00
4						<input type="checkbox"/>	<input type="checkbox"/>	
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
#						<input type="checkbox"/>	<input type="checkbox"/>	
#						<input type="checkbox"/>	<input type="checkbox"/>	
#						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)								
B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)								
								\$4,437.34
C OUTSTANDING COMMITMENTS (OBLIGATIONS)								
1						<input type="checkbox"/>	<input type="checkbox"/>	
2						<input type="checkbox"/>	<input type="checkbox"/>	
3						<input type="checkbox"/>	<input type="checkbox"/>	
4						<input type="checkbox"/>	<input type="checkbox"/>	
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Outstanding Commitments (Includes total on page 3)								
D Total Expenditures & Commitments								
								\$4,437.34
E Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions)								
F Approved Budget 2016-2017								
								\$0.00
G Balance of Budget 2016-2017								
								(\$4,437.34)

Revision Date 10/14/16





Los Feliz #130  
2901 Los Feliz Blvd  
Los Angeles, CA 90039  
(323) 644-5201

D3 Member 111713651960  
E 12928 ROLLERPLATTR 29.99  
E 571548 SUNCHIPS 11.99  
E 50683 FRUIT TRAY 9.99  
E 50683 FRUIT TRAY 9.99  
E 46721 GRAPE JUICE 6.49  
E 15567 SVENHARDS 30 13.89  
SUBTOTAL 82.34  
TAX 0.00  
\*\*\*\* TOTAL 82.34

XXXXXXXXXXXX4998 SWIPED  
Seq#: 15702 App#: 764991  
EFT/Debit Resp: APPROVED  
Tran ID#: 703900015702....  
Merchant ID: 99013011

APPROVED - Purchase  
AMOUNT: \$82.34  
CASHBACK: \$0.00

EFT/Debit 82.34  
CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 6  
02/08/2017 16:56 130 15 283 120  
OP#: 120 Name: Kelsey

Thank You!  
Please Come Again  
Whse:130 Trm:15 Trn:283 OP:120

2/8/17  
\$  
82.34

refreshments  
for  
General  
Meeting

# Department of Neighborhood Empowerment Funding Request Form



NC NAME: Elysian Valley Riverside Neighborhood Council  
 Budget Fiscal Year: 2016-2017  
 Request Date: 10-Aug-16  
 Meeting Date: 10-Aug-16  
 Agenda Item: #6

Requestor: Luis Sanchez  
 Vendor: Community Beacon  
 Address: 4900 La Calandria Way  
 City: Los Angeles State: CA  
 Zip Code: 90032 Phone: (323) 272-7184  
 Amount: \$ \$4,200.00  
 # of payments     

- ☐ Operations ☒ Outreach ☐ NC Sponsored Event ☐ Neighborhood Purpose Grant  
☐ Contract / Lease ☐ Board Member Reimbursement ☐ Community Improvement Project  
☐ Out of State ☐ 1099 Expense ☒ One Time Expense ☐ Monthly ☐ Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit  
Description

The Elysian Valley Riverside Neighborhood Council is requesting funding for the Community Beacon for the purpose of advertisement informing the community of the time, dates and locations of their meetings for one year. The issues are bi-monthly and includes home delivery.

## Vote Count (Continued on page 2 if more than 20 Board Members)

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Roman Gomez	President	X					
Arturo Gomez	Vice-President	X					
Joe Lovelis	Secretary	X					
Lupe Fletes	Treasure	X					
Adrianne Benitez	At-large Representative	X					
Gloria Mora	At-large Representative		X				
Luis Rosales	At-large Representative	X					
Andrew Wang	At-large Representative		X				
Gary Rogokos	At-large Representative	X					
Leticia Saldana	At-large Representative					X	
Elsa Palomino	At-large Representative					X	
Robert Leyland	At-large Representative						X
Frank Mendoza	At-large Representative	X					
Herrera, Denise	At-large Representative					X	
NC Quorum:	Grand Total (including page 2):	8	2			3	1

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature: <u>Lupe Fletes</u>	Signer's Signature: <u>FRANK MENDOZA</u>
Print/Type name: <u>Lupe Fletes</u>	Print/Type name: <u>FRANK MENDOZA</u>
Date (mm/dd/yy): <u>re-created January 30, 2017 1/30/17</u>	Date (mm/dd/yy): <u>re-created January 30, 2017 1-30-17</u>
<b>Department Use Only</b> <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials: <u>    </u> 1st Level: <u>    </u> Authorization Code: <u>    </u> 2nd Level: <u>    </u>

Case 16131 — 2/2/17 Confirmation LBL CG-TPKF7

# Community Beacon

# INVOICE

4900 La Calandria Way  
Los Angeles, CA 90032

(323)272-7184; (323)245-9408

**SOLD TO:**

Elysian Valley-Riverside Neighborhood Council

INVOICE NUMBER 20170129  
INVOICE DATE January 29, 2017  
OUR ORDER NO. 20170129  
YOUR ORDER NO. 20170129  
TERMS  
SALES REP Luis G. Sanchez  
SHIPPED VIA delivery  
F.O.B.  
PREPAID or COLLECT COLL

**SHIPPED TO:**

Sales Tax Rate:

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
6	1page of space in the Community Beacon newspaper 5,000 copies; 4,000 copies distributed door to door in EV March, May, July, Sep, Nov 2017; Jan 2018 EVRNC to send info / graphics for ad on the 20th of the month prior to printing	700.00	\$4,200.00
		SUBTOTAL	4,200.00
		TAX	0.00
		FREIGHT	
			\$4,200.00
			PAY THIS AMOUNT

**DIRECT ALL INQUIRIES TO:**

Luis G. Sanchez  
323-272-7184  
email: luisgsanchez@sbcglobal.net

**MAKE ALL CHECKS PAYABLE TO:**

Community Beacon  
4900 La Calandria Way  
Los Angeles, CA 90032

**THANK YOU FOR YOUR BUSINESS!**

**BINDER-RECEIPT**

- ☐ STATE FARM FIRE AND CASUALTY COMPANY  
☒ STATE FARM GENERAL INSURANCE COMPANY  
☐ STATE FARM FLORIDA INSURANCE COMPANY  
☐ STATE FARM LLOYDS

- ☐ Apartment  
☐ Rental Dwelling  
☐ Condominium Association  
☒ Business  
☐ Church  
☐ Other

Last Name Name <b>SANCHEZ</b>		Effective Date: <b>12-22-2016</b>
First Name <b>LUIS</b>		Middle Name or Initial
Co-applicant's Name (if applicable)		D/B/A <b>COMMUNITY BEACON</b>
Mailing address	Number and Street <b>4900 LA CALANDRIA WAY</b>	City or Town <b>LOS ANGELES</b>
State <b>CA</b>	ZIP Code <b>90032-3336</b>	County

POLICY/COVERAGE FORM	INSURANCE LIMITS	PROPERTY OR INTERESTS COVERED	LOCATION AND DESCRIPTION OF PROPERTY OR INTERESTS	PREMIUM
Community Beacon	7500	Business Insurance	4900 La Calandria Way	325
Liability:				
<input checked="" type="checkbox"/> Business Liability NOTE: The Annual Aggregate and products/completed operations aggregate limits are equal to 2 times the occurrence limit.	Each Occurrence <b>1000000</b>			<b>325</b>
<input type="checkbox"/> Personal Liability	Each Occurrence			
<input type="checkbox"/> Medical Payments	Each Person			
<input type="checkbox"/>				
<input type="checkbox"/>				

Deductibles: **500**

Name and Address of Mortgagee/Other Interest:

Total Premium \$ **325.00**Amount Paid \$ **325.00**

Loan Number:

State Farm® will provide coverage to the applicant and his or her legal representative on the property described for up to ninety (90) days from the Effective Date, subject to all terms and conditions of the policy and endorsements for which application has been made. If no Effective Date is indicated, this Binder does not provide any coverage. This Binder will be void when the declarations page is issued on the policy for which application has been made or when coverage under this Binder is canceled in accordance with policy provisions.

The premium due State Farm for the coverage provided by this Binder will be the full annual premium for the policy for which application has been made, and will be pro-rated for the length of time coverage is provided under this Binder.

If coverage in this Binder replaces coverage in other policies terminating at 12 Noon (Standard Time) on the inception date of this Binder, this Binder will be effective at 12 Noon (Standard Time) instead of 12:01 a.m. Standard Time.

Agent's Code Stamp  
**Angelica Campos**  
**2807 N Broadway**  
**Los Angeles, CA, 90031-2611**  
**(323)222-9966**

AGENT: It is very important that you mail a copy of the Binder and a completed application to this Company on the day issued.